



# SENTHAMIL COLLEGE

Affiliated with Madurai Kamaraj University and  
Nationally Accredited with Grade B+ by NAAC

54, Tamil Sangam Road, Madurai – 625 001.

**Dr.S.Vijayan M.A.,M.Phil.,Ph.D.,**  
**Principal (i/c.)**

Date : 30.11.17

To

Dr.M.S.Shyamasundar,  
Adviser i/c.,  
National Assessment and Accreditation Council,  
P.O.Box No. 1075, Nagarbhavi,  
Bangalore – 560 072,  
Karnataka,  
India.

Respected Sir / Madam,

Sub : Submission of AQAR reports for the academic year – 2015-16 &  
2016-17 – reg.

We are sending herewith Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC), Senthamil College, Madurai for the academic year 2015-16 and 2016-17 for your kind perusal.

Kindly acknowledge the receipt of the same.

Thanking you sir,



*S.Vijayan*  
30.11.2017

(S.VIJAYAN)  
Principal(i/c.)

**PRINCIPAL**  
**SENTHAMIL COLLEGE**  
**MADURAI.**

Part – A

**1. Details of the Institution**

1.1 Name of the Institution

SENTHAMIL COLLEGE

1.2 Address Line 1

54, TAMIL SANGAM ROAD

Address Line 2

MADURAI

City/Town

MADURAI

State

TAMILNADU

Pin Code

625001

Institution e-mail address

principalsenthamilcollege@yahoo.co.in

Contact Nos.

0452 2343707

Name of the Head of the Institution:

Dr. S.VIJAYAN

Tel. No. with STD Code:

0452 2343707

Mobile:

9443742951

Name of the IQAC Co-ordinator:

Mrs.T.Brindha

Mobile:

IQAC e-mail address:

senthamilcollegeiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOGN12856

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/40/19 dated 17/10/2006

1.5 Website address:

www.senthamilcollege.org

Web-link of the AQAR:

http://www.senthamilcollege.org/  
AQAR2014-15.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.75	2006	2006-2011
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

7/12/2006

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2006 – 2007 on 22.06.2011 (DD/MM/YYYY)
- ii. AQAR 2007 – 2008 on 08.07.2011 (DD/MM/YYYY)
- iii. AQAR 2008 – 2009 on 08.08.2011 (DD/MM/YYYY)
- iv. AQAR 2009 – 2010 on 20.05.2011 (DD/MM/YYYY)
- v. AQAR 2010 – 2011 on 30.05.2011 (DD/MM/YYYY)
- vi. AQAR 2011 – 2012 on 08.06.2015 (DD/MM/YYYY)
- vii. AQAR 2012 – 2013 on 08.06.2015 (DD/MM/YYYY)
- viii. AQAR 2013 – 2014 on 08.06.2015 (DD/MM/YYYY)
- ix. AQAR 2014 – 2015 on 11.01.2016
- x. AQAQ 2015 – 2016 on 30.11.2017

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)        Engineering       Health Science       Management

Others (Specify)

1.12 Name of the Affiliating University (*for the College*)

Madurai Kamaraj University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

NAAC

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and

1

community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

11

2.10 No. of IQAC meetings held 1

2.11 No. of meetings with various stakeholders:

1

No.

Faculty

1

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

3,00,000 for five years dated 28.4.2014

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

5

(ii) Themes

S.No	Title
1	Principles of Teaching
2	Demonetisation and cashless transaction
3	E-content development
4	Being an effective teacher
5	Better utilization of ICT on campus

2.14 Significant Activities and contributions made by IQAC

- Developmental programs for Faculty and students
- Enabling better participation from the differently abled
- Sensitizing students to ecological and environmental issues
- IQAC is constantly equipping the faculty to address the challenges posed by the changing educational environment and also to take advantage of the ever increasing opportunities that is being offered.
- An academic audit was carried out by the external experts to take stock of the quality delivery of inputs.
- The IQAC maintains all reports of activities and proposals submitted to various statutory bodies.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Preparation of Academic calendar of institute for quality enhancement	Prepared and monitored the various programmes organised as per given schedule.
Organization of various Seminars and Workshops.	Organised many lectures.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Management   Syndicate  Any other body

Provide the details of the action taken

The AQAR is highlighted in the officials meeting. It appreciated the efforts of the IQAC to ensure quality in all spheres of the institution.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	2			
UG	2			
PG Diploma	-			
Advanced Diploma	-			
Diploma	1			
Certificate	1			
Others	4			
<b>Total</b>	12			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4(2-UG, PG, MPhil,)Programmes
Trimester	-
Annual	1 Diploma courses 2 Certificate Courses 4 value added programs

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)



***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. Few changes in elective papers.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	13	2		-

13

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

30                      1                      6

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level seminar	National level seminar	Workshop
Attended			
Presented	22	27	2
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Slow learners are identified and trained with the help of representatives.
- Presentations, animations, videos are regularly being used apart from regular conventional blackboard teaching.

- Teaching faculty and students are encouraged to use latest technology such as LCD, Internet etc in the teaching learning process.
- Institution conducts remedial classes and diagnostic tests for slow learners based on that it adapts teaching strategies to improve the level of learning.
- For advance learners, the institution encourages them to take part in research projects and presentation of papers at various levels.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	73					97
B.Litt.	73					98
M.A	41					98
M.Phil	36					100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC conducts programmes to explore avenues that enhance teacher effectiveness through the organisation of professional skills development training programmes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	

HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	--	5	--	3
Technical Staff	1	--	--	1

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC plays a key role in organizing guest lectures by eminent scholars in Tamil.

IQAC provides information pertaining to UGC assistance for seminars and helps to obtain funds.

IQAC motivates the faculty to apply for Major and Minor Research Projects.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs		2	2,20,000	

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/fund

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

year

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

Name of the activity	Organising unit/ agency/ collaborating agency	Year of the activity	Number of teachers participated in such activities	Number of students participated in such activities
7 days NSS camp at adopted village Chakkudi				
<ul style="list-style-type: none"> <li>❖ Cleaned the way to cremation ground at chakkudi village</li> <li>❖ cleaning temples at keela chakkudi</li> <li>❖ Repairing roads in north chakkudi village</li> <li>❖ Removing of thorns on the road side of the Govt. school chakkudi</li> <li>❖ watering plants at chakkudi</li> <li>❖ Conducted free medical camp chakkudi</li> <li>❖ Drug Awareness Programme at chakkudi village.               <ul style="list-style-type: none"> <li>❖ Talking to villagers about National integrity, Rain water harvest, Girl child education, Girl Child infanticide</li> </ul> </li> </ul>	<b>NSS Units 26,27,28 Senthamil College</b>	12.03.2017- 18.03.2017- 7days	3	150
Three Days Camp				
Dental Care Medical Camp at	senthamil college –	20.07.2016-	3	60

Senthamil College	madurai with Ultra dental hospital .	22.07.2016-3days		
Women's Awareness and planting trees – chakkudi	senthamil college – madurai	25.07.2017 to 27.07.2017 (Three days)	3	65
One Day Camps				
Awareness on Rain Water Harvesting and Save Nature	senthamil college – madurai	23.06.2016-1day	3	82
Drug Awareness Programme	senthamil college – madurai.	29.06.2016-1day	3	65
Repuplic Day Celebration at senthamil college – madurai.	senthamil college – madurai.	15.08.2016-1day	3	55
Cleaning Pandian library, senthamil college – madurai.	senthamil college – madurai	24.08.2016-1day	3	70
Preserving by Cleaning Meenakshi Amman Kovil Statues	senthamil college – madurai	01.09.2016	3	58
Awareness Programme on Women Education senthamil college – madurai.	senthamil college – madurai	19.09.2016	3	68
Preserving Palmleaf Manuscripts chakkudi.	senthamil college – madurai	24.10.2016	3	67
Aids Awareness Programme senthamil college – madurai.	senthamil college – madurai	08.12.2016	3	59
Cleaning of River Vaigai	senthamil college – Madurai with Madurai Corporation	28.12.2016	3	80
Thatha Patti Manavar Kulu senthamil college – madurai.		30.12.2016	3	63
Blood Donation Camp	Govt. Rajaji hospital & senthamil college – madurai.	2016-17	3	53 doners

Orientation Programme on NSS senthamil college – madurai.	senthamil college – madurai.	11.01.2017	3	65
Awareness about our body, senthamil college – madurai.	senthamil college – madurai.	27.01.2017	3	79
Awareness Programme on Applying and getting Passport ,	senthamil college – Madurai with Madurai Passport Office	09.02.2017	3	93
Awareness on driving vehicles, senthamil college – madurai.	senthamil college – Madurai with Madurai City Police	28.02.2017	3	88
Awareness Programme on Importance of wearing helmet, senthamil college – madurai.	senthamil college – Madurai with Madurai City Police	06.03.2017	3	80
Women’s Day Celebration, senthamil college – madurai.	senthamil college – madurai.	08.03.2017	3	73
Samuga Nalanil Ilaynarkalin Pangu-Uraiyadal, senthamil college – madurai.	senthamil college – madurai.	27.03.2017	3	77
NSS Orientation for Blood donation.	Rajaji govt hospital with senthamil college – madurai.	21.06.2017	3	100
Blood donation	Rajaji govt hospital with senthamil college – madurai.	22.06.2017	3	70
Women’s Awareness Programme at chakkudi.	senthamil college – madurai.	25.06.2017	3	150



Sports competition – MGR stadium	TN Govt. with Senthamil college – madurai.	27.06.2017	3	100
Yoga Programme at MK University	Senthamil college – Madurai with MKU	27.06.2017	3	100
Rally –from yaanaikal kalpaalam to thilagar thidal.	Senthamil college – Madurai with TN Govt	25.06.2017	3	150
Marathon - MGR stadium to railway ground.	Senthamil college – Madurai with TN Govt	28.06.2017	3	85
Safety Awareness at senthamil college – madurai.	Madurai City Police with senthamil college – madurai	05.07.2017	3	120
Planting trees at chakkudi.	senthamil college – madurai	28.07.2017	3	65
Homeopathy Medical camp senthamil college – madurai.	Positive Homeocare with senthamil college – madurai	22.08.2017	3	120
Campus Cleaning at Senthamil College	senthamil college – madurai	19.08.2017	3	60
Aids awareness Rally from MGR Stadium to Madurai District Collectorate .	senthamil college – madurai	30.08.2017	3	34
“Clean India” Cleaning women’s hostel atsaathamangalam – madurai.		29.02.2017	3	30
Cleaning India – Dengue awareness Rally from Senthamil college to Petchiyamman padithurai.		07.09.2017	3	65
Cleaning India – kalpaalam		21.09.2017	3	43

3.22 No. of students participated in NCC events:

-

-

University level

State level

International level

National level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

Name of the activity	Name of the Award/recognition	Name of the Awarding government/recognised bodies	Year of award
Bharatha Rathna M.G.R. 100 <sup>th</sup> year Birthday Celebration	NSS Appreciation award and Participation Award	Madurai District Collector	2017
Blood Donation	Best Blood Donars	Govt. Rajaji Hospital, Madurai	2017

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Road cleaning camp
- Dental camp
- Conducted medical camps

- Saplings are planted in adopted village Sakkudi
- The cycle day celebrated to create an awareness about reducing pollution and using non polluting means of transport
- Creating more awareness for students to engage in community services.
- Celebrated Yoga Day

#### **Criterion – IV**

#### **4. Infrastructure and Learning Resources**

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	-	-	1 acre
Class rooms	11	-	-	11
Laboratories	2	-	-	2
Seminar Halls	1	-	-	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

##### 4.2 Computerization of administration and library

- Administration has been partially computerised as part of the Digitalization in college.
- Library has been completely computerized enabling students and faculty to access books, journals and reference materials.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	50119	--	1856	1,05,000	--	--
Reference Books	--	--	--	--	--	--
e-Books	--	--	--	--	--	--
Journals	45	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	200	--	--	--	--	--
Others (specify) Palmleaf manuscripts	200	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	30	10	5	30	3	2	
Added								
Total								

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- College is a wi-fi enabled campus which helps to extensively use the internet for various purposes.
- INFLIBNET is available in the library.
- Smart class rooms enhanced the teaching – learning process.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.1,27,000

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Rs.50,000

**Total :**

Rs.1,77,000

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC enhances awareness through circulars and notice board etc. It helps the students to cultivate skills through various courses and seminars
- IQAC provides orientation to new students.
- IQAC ensures the service of various units to support students.

5.2 Efforts made by the institution for tracking the progression

- The academic performance of the students is analysed every semester in the staff meeting.
- Continuous evaluation through internal examinations.
- Counselling is given by Teachers and Principal
- Remedial Coaching for helping poor students; endowment award to students; guidance to students.
- Proper recording of attendance which helps in avoiding drop out & unauthorised absence of students.
- Alumni database has been initiated to capture the relevant information.

5.3 (a) Total Number of students

661

(b) No. of students outside the state

-

(c) No. of international students

-

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Guidance was given to final year students to appear for entrance examinations of other universities.
- Coaching UGC-NET, and SET for PG students are organised.
- Career counselling unit trained the students for various competitive examinations.

No. of students beneficiaries

102

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- Student counselling cell offers advice to students with personal problem and academic issues.
- Training on verbal ability, quantitative ability, sessions to handle group discussions, writing CV and tackling interview was given.
- Spoken English programme, Techniques in group discussions, Training for effective communication, skill enhancement training are given through various organisations.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	140	10	50

5.8 Details of gender sensitization programmes

IQAC and Women’s studies cell organised various sensitization programmes and conducted competitions on gender sensitization and women empowerment.

Title of the Program	Date and Duration (from-to)	Number of participants by Gender	
		Female	Male
Lecture on “Women education and and social development”	8.3.17	75	30
One day medical camp on “Breast cancer diagnosis”	17.2.17	60	0
Seminar on “Women	11.7.17	80	50

safety”			
Women’s celebration	Day 8.3.2017	150	0

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level   
 Institutional level

#### No. of students participated in cultural events

State/ University level  National level  International level   
 Institutional level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International

Cultural: State/ University level  National level  International

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	22	Rs. 12,37,347
Financial support from government	329	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Our Vision

To impart and spread knowledge of Tamil Language and literature and its culture to the world by establishing necessary institutions.

Our Mission

To impart and spread Tamil education to all through Madurai Tamil Sangam, Senthamil College and its Tamil scholars based on the values of quality, hard work and truthfulness.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Two of our faculty are involved in curriculum development by acting as member in Board of Studies in Madurai Kamaraj University.
- Workload distribution as per specialisation of faculty.
- Examination committee ensures smooth conduct of internal examinations.
- Study tour conducted as part of the curriculum to gain knowledge.
- Got affiliation for certificate and diploma programs.
- The department follows the syllabus framed by Madurai Kamaraj University.



### 6.3.2 Teaching and Learning

- Use of ICT
- Establishment of the course plan for every subject well before the commencement of each semester.
- Teachers' study materials are shared with the students.
- Organising seminars, workshops and guest lectures.
- Remedial classes, Student counselling and Internal Tests are being conducted on a routine basis.
- Bridge course for new entrants.
- Teachers are encouraged to attend orientation and refresher courses to update themselves in their respective fields.
- Mandatory dissertation writing at the post graduate level

### 6.3.3 Examination and Evaluation

- Examination committee meets periodically to work out strategies for effective conduct of examination.
- Continuous evaluation through different methods like internal assessment test, assignments, paper presentations and project etc.
- Transparency is maintained in evaluation process.

### 6.3.4 Research and Development

- Teachers received Minor Research Project Grants from UGC.
- Basic facilities and necessary infrastructure for research are provided and maintained.
- The staff are encouraged to apply for minor and major research projects.
- Guidance is prescribed for smooth conduct of research with necessary infrastructure in the college campus.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Full equipped library with automation facilities.
- Senthamil College has a well established intranet facility within the campus.
- Unique Library Software (Impres erp a web based version is being used for maintenance of library.
- Data entry (Books, Journals, Membership), Transaction (Issue, Return, Renewal, Reserve), Gate Entry.
- Generation of various reports.
- Inside the library two systems have been used to browse the OPAC.
- Printers are available for generating barcode labels and ordinary printer is also available.
- A notice board is placed at the entrance of the library to display important information's such as employment, uniqueness in Tamil language, competitive exams schedule of Government, Paper Clippings, New Books Arrivals etc.

- CCTV is placed in the library.
- Our library subscribes to the UGC N-List program.
- Intranet and Internet facilities are available for the users.

#### 6.3.6 Human Resource Management

- Faculty of teaching and non-teaching are encouraged to participate in self-development program.
- Administration supports faculty and students with necessary and relevant help to optimize their work.
- Fulfilled requirements like electricity, water supply and routine maintenance.
- The college has a well written policy on training and development, compensation and grievances.
- The management of the college is providing leadership and able administration to carry out various requirements of human resource management in place.

#### 6.3.7 Faculty and Staff recruitment

As per UGC and University guidelines.

#### 6.3.8 Industry Interaction / Collaboration

- Field visits.
- Lectures by experts
- Collaboration with industries and other institutions to organize seminars, workshops and value added courses.

#### 6.3.9 Admission of Students

Admission of students are made as per norms.

#### **Phase 1 – Administrative Process**

A committee nominated by the Principal prepares the prospectus and the application forms. The prospectus is updated every year and it includes all the details regarding the courses offered, information regarding scholarships, Fee concessions etc., and the handbook of the college contains a brief history of the college, the academic calendar, different programmes under various extracurricular activities.

#### **Phase 2 – Publicity and Transparency**

Advertisement in regional / national newspapers

The college advertises in regional news papers giving all the information regarding courses offered, admission process, fee structure and mentioning about the unique status of the

college. The college also advertises through flex boards placed in various important centers of the city. The century old Tamil Literary research journal “Senthamil” carries an advertisement of the college in all its publication throughout the year. Senthamil is an Inter-National journal in Tamil and it reaches the hands of Tamil speaking citizens of the world.

**Admission process and student profile.**

- a). through special entrance tests
- b). through interviews
- c). through their academic record
- d). through combination of the above
- e). priority will be given to the students who have studied early in the institution.
- f). Special consideration will be given to handicapped students, particularly Visually otherwise abled ones.
- g). Preference will be given to those who studied Advanced Tamil in +2 level for the U.G. admission.
- h). Preference will be given to those students who have passed in the UGC - NET (JRF) Examinations, for the research studies (Ph.D.)

- All activities of the college are posted in the following website

*[www.senthamilcollege.com](http://www.senthamilcollege.com) / blog spots namely  
<http://senthamilartsandorientalcollege.blogspot.in/>*

- The international Tamil scholars browse this blogspot and an international rapport is made among them and they pass on their comments and suggestions for the betterment of the Senthamil College.
- Internal Quality Assurance Cell (IQAC) publishes a news letter giving all information regarding the activities of the Senthamil College, Madurai which is uploaded in the BlogSpot <http://senthamilartsandorientalcollege.blogspot.in/>, so that the international linkage is created.

6.4 Welfare schemes for

Teaching	Personal Loans, PF, Staff Credit co-operative society loans, Group Insurance
Non teaching	Personal Loans, PF, Staff Credit co-operative society loans, Group Insurance
Students	Group Insurance, Government scholarships, Merit Scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	-
Administrative	Yes	-	Yes	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Alumni meet are conducted every year.
- Guest lectures are conducted through Alumni.
- Endowment was created by Alumni

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher Meetings were arranged every year.
- Parent Teacher Association feedback is taken on all aspects.

6.13 Development programmes for support staff

- Communication Skills Development
- Personality Development program
- Computer Literacy program
- Regular Meetings with Principal

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rainwater harvesting system
- Plastic free campus.
- Tobacco free campus.
- Solar panels on the roof are used as green energy.
- Usage of LED bulbs.
- Cycle day
- Waste management.
- Swach Bharath campaign.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Do It Yourself (DIY) – ‘Sanga thamizh’ an in-house magazine created and displayed by students.
- Guiding students to present papers at seminars.
- Catering to advanced and slow learners through appropriate learning strategies.
- Value added courses and certification courses offered to students.
- Expert talks.
- Merit scholarship to students achieving academic excellence.
- Well defined session plan and course outline.
- Teachers are motivated to improve the quality of teaching.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Conducting endowment Lectures.

#### Endowment Lectures - 2016-2017

Sl.No.	Date	Name of Endowment	Name of the resource person	Topic
	9.7.2016	V.Shanmuga	Ilanumarananar	வள்ளுவரும், கம்பரும் Valluvaraum,

		Sundaranar		Kambarum
	19.10.2016	Ilakkiya Inaiyar Dr Mohan & Dr Nirmala Mohan	Dr.Pa.Anantha Kumar	ஓப்பிலக்கியக் கோட்பாடுகள் - புதிய போக்குகள்  New Dimensions of Theories in Comparative Literature
	29.12.2016	Tamizhannal Valar Tamil	Dr Sethumani Maniyan	தமிழண்ணலும் தமிழும்  TamiZhannal and Tamil
	10.1.2017	Madhu.S.Vimalana ndham	Dr.V.Mohan	அரசஞ்சண்முகனாரின் தமிழ்ப்பணி  Tamil Works of Arasan Shanmuganar
	30.1.2017	Kaliaperumal Ulaganayagi Vallalar		வள்ளலார் வாழ்வியல்  Life of Vallalar
	5.4.2017	Naavalar Na.Mu.Venkatasam y Naattar	Dr.P.Suyambu	பழந்தமிழ்ச் சுவடிகளும் பதிப்பு வரலாறும்  Tamil Manuscripts and History of Publication

- Digitization of century old Tamil Journal 'Senthamil'

#### 7.4 Contribution to environmental awareness / protection

- College believes in promoting a society which cares for the environment : cares to protect, preserve and conserve.
- Solar panels on the roof are used as an alternative to conventional energy source.
- NSS activities based on environmental awareness.
- Bins are kept in strategic places and cleaned periodically.
- Swach Bharath cleaning programs were conducted.
- waste management was properly done.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

#### Strengths

- Highly qualified, experienced and dedicated faculty.

- Well equipped library.
- Scholarships and financial aids.
- Quality education
- Vibrant Alumni
- Education at a low cost

Weakness

- Limited number of courses offered.
- Inadequate playground and gym facilities.
- Limited developed infrastructure.

Opportunities

- Excellent Academic environment
- Active Alumni Participation
- Intercollegiate activities

Challenges


- Space Constraints
- Lack of conducting Interdisciplinary courses

**8. Plans of institution for next year**

- To increase number of add on courses.
- To renovate and expand the existing Infrastructural Facilities.
- To explore possibilities for active industry participation
- Tie up with Professional and Institutional bodies.
- To achieve high standards in Research and Development.
- To improve placement ratio with the help of Alumni.
- To organize national level conference.
- Construction of modern seminar complex.
- Initiate training the students for the job-market in collaboration with training institutes..
- To publish research papers in reputed journals.

Name T. BRINDHA

Name DR. S. VIJAYAN.





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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