



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		SENTHAMIL COLLEGE
Name of the head of the Institution		K.VENUKA
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0452-2343707
Mobile no.		9894688310
Registered Email		principalsenthamilcollege@gmail.com
Alternate Email		vpvenuka15@gmail.com
Address		54, Tamil Sangam Road
City/Town		MADURAI
State/UT		Tamil Nadu
Pincode		625001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	T.BRINDHA
Phone no/Alternate Phone no.	04522343707
Mobile no.	9442839955
Registered Email	libbrindha@gmail.com
Alternate Email	senthamilcollegeiqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.senthamilcollege.com
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.senthamilcollege.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.75	2006	17-Oct-2006	17-Oct-2011
2	B	2.43	2019	20-May-2019	20-May-2024

6. Date of Establishment of IQAC	07-Dec-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback on curriculum by IQAC	20-Jul-2017 1	600
Enhancing Alumni	17-Mar-2018	600

Contribution	1	
Conducting Memorial Day of Authors	09-Apr-2018 1	600
Organizing Professional Development and Administrative Training Programs	09-Feb-2018 1	600
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Timely Submission of AQAR for the academic year 20162017. Preparation of SSR according to Revised Accreditation Framework. IQAC of Senthamil College provides all possible support for carrying out Research work. It sensitizes Research climate in the institution. IQAC provided all the possible support in the Diamond Jubilee Celebration of the College. IQAC plays a key role in organizing guest lectures by eminent scholars in Tamil. Organizing guest lectures for the effective transmission of curriculum.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Submission of Annual Quality Assurance Report for the academic year 20162017	Submitted AQAR for 20162017 on 11.11.2017
Conducting Bridge course to the freshers	Bridge course is conducted to help the students to develop their communication skills. Most of the students who are admitted in the first year would have studied their +2 in Tamil Medium find difficult to cope up with Part - II English. This constrain is removed through this bridge course
Raising Endowments	Endowments for an amount of Five Lakhs is raised
Database listing of Palm-leaf Manuscripts of Library	Students and scholars are deputed to training programmes on preservation of palm-leaf manuscripts. Database listing of palm-leaf manuscripts prepared by senthamil college describes material description of the manuscript includes the number of leaves it contains, the present condition of the manuscript, the name of the author, language, scripts like grandham, tamil etc.
Subscription to INFLIBNET	Subscription was made for the period of April 201 to March 2018
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	05-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Faculty salary Automated Library

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Head of the Institution implements the action plans of the college through conducting regular Council meetings and staff meetings. IQAC organizes meetings/ guest lectures for the effective transmission of curriculum. The college prepares an Academic Calendar that specifies the History, Scholarship details, the date of commencement of Internal and External examinations and number of working days etc. Staff exposed to the modern area of higher education by attending Seminars, Conferences and Workshops and through Orientation and Refresher programs organized by Academic Staff College and FDP by IQAC of the College which enrich the knowledge of staff on latest Educational Technology. Teachers are encouraged impart the curriculum through ICT based teaching methodology along with Lecture method. For effective curriculum transaction innovative students centric teaching methodologies are adopted by staff. Academic Calendar is implemented strictly so that staff, can cover the syllabus in a spaced manner. Students use Laptops issued by Tamil Nadu Government freely to them to access and prepare e-contents. Library is updated with enough books. The College ensures 90 working days per semester so that staff have time to complete syllabus. Syllabus is covered evenly for internal exams. Students who have put up 75% of the attendance are only permitted to write external semester exam as per UGC guidelines Marks for Internal and summative Evaluation are as follows: Program Internal Summative Total U.G. 25 75 100 P.G. 25 75 100 M.Phil. 40 60 100 Components of Internal Assessment Program Test Assignments Attendance Seminar U.G 15 5 5 - P.G 15 5 - 5 M.Phil 25 5 5 5

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	26/03/2018
BA	literature	26/03/2018
MA	Tamil	26/03/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	91	49

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Computer Applications	Nil	117
PGDCA	Nil	25
Yoga	Nil	141
Spoken English	Nil	173
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>It has been the practice in our institution to take into account the opinion of all stakeholders while designing the curriculum. The mechanism being adopted in this regard collects feedback on the curriculum from the following sources. Students are asked to evaluate the programmes they had studied at the end of the course and their feedback is duly taken care of at the time of next revision of the curriculum. Student members of the Curriculum Development Cell also air their opinion on the existing curriculum in the CDC meetings. Course teachers ventilate their opinion on the papers handled during the departmental meetings. Major revisions required especially in the course scheme and operational guidelines are taken up for discussion through members of the CDC in its regular meetings for the initiation of necessary steps. In all disciplines, feedback from alumni, who act as Members of Board of Studies are also obtained during the Board of Studies meeting. Further, every time when a major revision takes place, a special opinion survey is conducted among the final year learners and the alumni as well by the CDC. Views of local industrialists and prospective employers are obtained through interaction and also through their representation in the Board of Studies and Academic Council. Feedback from subject experts and professionals obtained at the meetings of the Board of Studies of all disciplines. Before every major revision, the programme scheme alone is revised on the basis of the opinion of the subject experts. The opinions of external examiners are also obtained at the time of conducting practical examinations in our campus. Views of eminent scholars, professionals and university representatives are also obtained through their representation</p>

in the Academic Council. Parents do express their free and frank opinion on the existing curriculum at the time of the Parent-Teachers Association meetings conducted in the campus once in a year. Members of the Management Committee point out their expectations based on the inputs that they receive from their counterparts in other institutions at the time of the meetings of the committee.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TAMIL LITERATURE	Nil	Nil	75
MPhil	TAMIL	Nil	Nil	8
MA	TAMIL	Nil	Nil	37
BA	TAMIL	Nil	Nil	75

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	589	87	Nil	Nil	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	13	Nil	3	1	Nil

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor – Mentee system is adopted by the College. Mentors are stressed to take note that psychiatric problems develop in adolescent stage. SDP are conducted by the trained counsellor through IQAC to sensitize mentors, 'How to identify psychologically affected students and How to identify and treat them'.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
676	14	1:48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	14	1	Nil	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MPhil	TM	even	13/04/2018	29/06/2018
MA	TTM8	even	13/04/2018	29/06/2018
BA	ABL8	even	13/04/2018	29/06/2018
BA	ATM8	even	13/04/2018	29/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College follows the guidelines of MKU and TANSHE for CIE. Every semester three internal tests are conducted of which the average of best two examination marks are taken as final marks. Apart from written examinations, weightages are given to assignments, quiz, seminars, dissertations and project works. The college has question banks and the students come to know the type of questions they have to prepare. In quiz multiple choice items are asked. This enable the Students to appear for competitive exams confidently. MCQs also require in depth knowledge in the subject to answer. The students discipline, regular attendance and daily activities are observed carefully, and the abnormal ones are advised by the Mentors. The parents are regularly informed about the progress of their wards and suggestions are given for overall improvements.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has an academic calendar which gives all the details regarding History, working days, working hours, library working hours, holidays and examinations days etc. Model question papers are prepared and a question bank for all courses is maintained. The question papers are prepared as per the guidelines of Choice Based Credit System (CBCS) implemented by the Madurai Kamaraj University, Madurai. Teachers are asked to follow the academic calendar and ensure the completion of syllabus in time. The portions for Internal Assessment Tests are fixed well in advance. The internal exams are centralized for the benefit of students. The importance and components of CIA are informed to the students well in advance. The commencement of University examinations are announced through Newspapers by the Controller of Examinations of Madurai Kamaraj University. The schedule of University examinations is displayed in the

college notice board. The Hall Tickets received from the university are distributed by the Heads concerned to the students in time. For effective learning, students attendance is monitored and the statutory minimum attendance (75) is prescribed for students to take up examinations. Frequent absentees are counselled to understand their problems and advised to attend classes regularly. The parents are duly informed of their wards irregularity in attendance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://senthamilcollege.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ATM8	BA	TAMIL	73	70	Nil
ABL8	BA	Tamil Literature	73	72	Nil
TTM8	MA	Tamil	41	40	Nil
TL	MPhil	Tamil	36	36	Nil
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.senthamilcollege.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	Nil	5	Nil
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Training for Radio Jockey at Rainbow FM	Tamil	20/09/2017
Panpalai Vanoli visit - debate- discussion	Tamil	28/09/2017
Malai Murasu office Visit	Tamil	06/10/2017
Malai Murasu office Visit	Tamil	20/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Appreciation award and Participation Award	Bharatharathna M.G.R. 100th day Celebration	Madurai District Collector	150
Blood Donation	Best Blood Donors	Government hospital, Madurai	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

Total	0	0	0	0	0	0	0	0	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
computer lab and language lab	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The governing body and finance committee discuss and allocate budget for different academic programmes. The allotted fund is utilized maximally. If it requires more than allotted funds, the benevolent management comes to rescue with additional funds. Maintenance and service work is done periodically so that the equipments of the college are kept ready for use. White washing of buildings and coating of blackboards are carried out every year. Classrooms are cleaned daily and dust bins are kept in many places in the campus. Old Books are bound and pesticides are used to protect all the books. Repairing of furniture. Potted Plants in college campus is watered regularly. Annual Maintenance Contract for computers, projectors, printers, UPS, RO Plant, Photocopiers and Air Conditioners. Damaged electrical points are replaced. Fire extinguishers are installed at appropriate places. Staff and students are trained to use fire extinduishers. The waste water is send out through underground drainage system of Madurai Corporation. As per Madurai Corporation guidelines Blue and Green Dustbins are kept in many places. Blue bins are for plastics, metals and other recyclable wastes. Green bins are for perishable wastes. So waste segregation is done at sources as per Swach Bharat Mission. Bins for E-wastes are also kept. The toilets are cleaned regularly and disinfected. To ensure safety of the campus stability certificate is obtained. Sanitary certificate and Fire certificate also obtained as per govt. guidelines. IQAC sensitizes students about using college properties using properties carefully. They are advised not to scribble on wall and tables. The Rainwater harvesting is monitored regularly. Generators and UPS are maintained properly.</p> <p style="text-align: center;">http://www.senthamilcollege.com</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill

Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	Nil	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
26	college	500
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nil	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a Student Council, in which representatives from each program are members. Usually a Senior Representative from P.G. Program will be the Head of the Council. The Student Council takes care of the organizing College Day, Sports Day and Memorial Day along with Management / Staff. Thus the Student Council aims at developing holistic development of the students. The students council helps the College administration in creating a Ragging free and eve teasing free campus. In this the role of Student Council is commendable.

Student Council also provides Voluntary Services whenever required like participation in extension activities. The IQAC has students' representatives, where they give their feedback on quality improvement and sustenance. Students representatives in Library Committee give suggestions on the books to be bought for the general and Departmental Libraries. Students representatives in NSS, YRC and RRC help the programme officers to plan their extension activities and execute it. Student representatives in Blood Donars Committee motivate students to donate blood. Students Council, interact with otherwise Abled Students Club and take care of their requirements such as scribes filling up of Application forms for scholarship and other statutory Applications. Girls represented in Women Student Club help the club to organize women related activities. Fine Arts Club train the students in Folklore. Thus Students Council provides a platform for the progress of students with skills and talents. Students members in sports committee motivate students in sports and help in organizing Sports day. Students also support staff in organizing Alumni Meet. There is a Reader's Forum in the college, and UG as well as PG students and Research scholars in the presence of the teachers discuss the various topics on Tamil language and literature and the future of Tamil studies. This also enhances the knowledge of new entrants. The Endowment Lectures arranged frequently in the campus are addressed by great and popular scholars also enrich the knowledge of the new entrants. The role of the students in supporting otherwise abled students is laudable. Students help the visually challenged students of different colleges and schools as scribes. Student from minority communities, OBC and economically weaker students support equal opportunity centre in organizing meetings on women's Rights, various scholarships available and other schemes that support disadvantage students. NSS volunteers establish rapport with villagers of adopted villages and local community to conduct extension / Social

Responsibility Program. Students members also motivated other students in organizing rallies and various camps organized by N.S.S., R.R.C. and Y.R.C. N.S.S. volunteers help the college administration to maintain a plastic free zone and to conserve water and electricity. The role of students in organization 'Endowment Lectures' and 'Martyrs Day' celebrations is excellent. They learn the art of becoming a 'Event Managers'

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is an alumni association. Feedback on curriculum is obtained from them, and if there are relevant suggestions, IQAC takes care of that feedback. Alumni visiting the College are asked to interact with the present students and share their success stories. This helps the present students to plan their career. The successful Alumni are considered as 'Ambassadors' by the College and Staff sensitize the students what are opportunities available to them in future. Alumni also post important messages in WhatsApp to staff regarding job vacancies, Research Avenues, various aspects of Tamil Literature and Culture. Staff in turn forward these messages to the students. 'Alumni profile' is a motivating factor for the students. Alumni also contribute Endowments, as shown in the following Table. Mr.G.Anbalagan, Nilakkottai MLA, Alumni of Senthamil College in the name of AMMA endowment offered Rs.25,000/- K.Kalimuthu Endowment, Rs.10,000, 31.3.2017 Dr.U.Karuppa Thevan, Alumni of Senthamil College in name of Prof.K.Jeyamoorthy Endowment, Rs.50,000, 19.07.17 Dr.J.B.Santhi Devi, Alumni of Senthamil College in name of Jeyapal Bose - Minnal Kodi Endowment, Rs.50,000, 17.3.2018 Senthamil College Alumni Endowment, Rs.50,000, 17.3.2018. The Alumni Association is functioning inside the college and the office bearers maintain contact with the college and frequent meetings are conducted for the welfare of their college. They contribute their might for the development of the college. The family get-together of the alumni members brings immense joy in their lives. The Alumni participate in college functions and they render their services for the development of the college. Their academic expertise is utilized thought provoking essays for the centenary old SENTHAMIL journal which are highly useful to the research scholars. Alumni also subscribe the century old Journal 'Senthamil' published by the Madurai Tamil Sangam. Through Alumni the PG students know how to apply for various scholarships / fellowships. Alumni also sent Research papers for publication in Senthamil Journal. Alumni also help the students in take up field works / internships for their prefect works. Eminent alumni help the staff and students in Research through 'collaboration' Alumni who are rank holders discuss with the students in 'Time Management' while writing formative and summative examination. Alumni also sensitive students on avoiding malpractices in exams and importance of formative exams. The College has the practice of organizing 'Memorial Days' of important Tamil celebrities, few alumni visit on these days and deliver speech. Some Alumni helped the students to get placement. Few alumni also donate books. Reprints of Research papers and Dissertation / Thesis to the students. This helps the P.G students in Literature collection. Few alumni also supported the NSS in organizing Extension activities. Alumni trained in 'Folklore' also train the talented students.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

347000

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Under the guidance of the President and the Secretary of the college, the Principal looks after the administration of the college and plays a vital role in the management of the college. Though the Secretary is the employer and empowered to run the administration, certain powers are delegated to the Principal and the Staff. Teachers are assigned specific duties and responsibilities for the effective implementation of the policies and plans formulated by the Management. All the decisions regarding the curricular activities are made at the root level namely the teachers and the departments concerned, while the decisions regarding co-curricular and extra-curricular activities are taken by the Staff in charge of those activities and IQAC. The Secretary meets Staff periodically and encourages them. Because of this cordial relationship, autonomous decisions for the welfare of the college are taken by the staff and approved by the Management. Each Staff continues to be part of various committees or the other constituted by the college such as Anti Ragging Committee, Anti-Sexual Harassment Committee, Discipline Committee, Grievances Redressal Cell, Career Guidance Cell and Placement Cell etc. as shown in the Organogram. Staff lend their valuable services to governance, administration and policy making by serving as Coordinators / Program officers / members in administrative and academic bodies. The IQAC with the Principal and staff members has conducted periodical meetings related with the progression of the students, preparation of workload for each semester and grievances of the students . The staff council communicates all the events and programs among the staff and students. The college takes all efforts to develop holistic development of students. Students actively participate in the process of decision making in various committees such as Library Advisory Committee, Grievance and Students Welfare Committee, Purchase committee, Examination Committee, Magazine Committee, Sports Committee, Audio visual equipment Committee, Stationary Committee, Anti Ragging Committee, Women Students Club , Student Welfare Committee, Fine Arts Club, Readers' Forum, Students Aid Fund Committee, Thatha Paatti Manavarkal (GrandParents Club) , Otherwise Abled Students Club, Equal Opportunity Centre and Seminar Committee. Students' honest feedback on teachers curriculum and their suggestions are considered. In Parents Teachers Association meetings parents provide appropriate feedback on curriculum, infrastructure and teaching - learning process Students' welfare. The Alumni also participate in General Body meetings and provide feedback on programs. Members of local administration, NGO and Media also serve as members in Committees such as IQAC, Anti ragging committee and Career counseling. Due to decentralization and participative Management, the college students excelled in curricular and co-curricular activities. The college witnessed increased students strength, particularly benefited the students from disadvantaged sections.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Curriculum Development</p>	<p>The College is offering programs related to Tamil only, it is established by Madurai Tamil Sangam. This is the only college that offers a special course on B.Lit in Tamil. The Academic Calendar prepared by the college ensures proper implementation of the curriculum, designed by Madurai Kamaraj University, Madurai. The Curriculum of Madurai Kamaraj University, Madurai follows CBCS with limited academic flexibility. Feedback on curriculum is obtained from various stake holders, analyzed and action taken. Suggestions from feedback on Curriculum is sent to Board of Studies through Registrar of Madurai Kamaraj University where two of our staff are serving as members of Board of studies. The Curriculum includes courses on cross cutting issue like gender and environment. The college organizes guest lecture programs on Women Issues etc. which are not found in the curriculum of Madurai Kamaraj University, Madurai.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Facilities are augmented in proportion to student and staff strength and academic growth. To meet the requirements of differently-abled students, ramps are constructed. Library is automated with a software named Impres. Library has a built-up area of 5000 sq.ft. and nearly 180 students visit the library every day. The total number of books available in the library is 54000. Computerized open access system is available to the students. Library has INFLIBNET - N list connectivity, so that staff can access e-resources. The BSNL broad band connectivity under NMICIT also helps to access e-resources. The Management of the college publishes 'Senthamil' which provides a platform for staff and scholars to publish their articles.</p>
<p>Research and Development</p>	<p>The college has a Research committee to strengthen Research. The college has 8 M.Phil guides, 9 Ph.D guides and P.G. students undertake project works. Research has been a continuous activity in the college with the introduction of M.Phil. Degree from 1986. So far 359 candidates have been awarded M.Phil degree in Tamil language and literature and Ph.D. programme was introduced during 2003. The college has</p>

produced 85 Ph.D Degree holders so far. The college encourages teachers to publish books and research articles. The Principal and a faculty member participated in International seminars in India and abroad. 13 staff members have published 24 books contributing substantially to Tamil literature. The faculty members are encouraged to undertake major and minor research projects and post doctoral fellowships funded by UGC and other funding agencies. Since the college has PG and Ph.D. programs, seminars and projects are organized and conducted involving teachers and students. Four staff members received financial assistance for Minor Research projects from UGC, Hyderabad. The Management publishes a Century old Tamil Journal 'SENTHAMIL' where staff can publish their research papers. Now the Management has digitalized the Journal Senthamil with the help of TamilNadu Chief Minister. Nearly from the year 1902 to 2016 about 115 volumes are digitized. This will serve as e- resources for Global Tamil community. This e-resource can be freely downloaded. This is done in collaboration with the active support of Tamil Nadu Government. IQAC was responsible for this process.

Teaching and Learning

The college gives wide publicity about the programs conducted in the college. There is an Admissive Committee which ensures transparency in the admission. The students are admitted based on Merit cum reservation policy of Government of Tamil Nadu. The college ensures the core values of NAAC in Teaching Learning process. The college conducts bridge/remedial courses. The teachers use supplementary and student-centric methods of teaching. College has Smart Class Room to offer blended learning. CDs and audio cassettes are used for supplementing the lecture programs. The college works for about 180 days in a year. Of the 14 permanent teachers, 13 possess Ph.D. as the highest qualification. The teachers prepare teaching plans at the beginning of the academic year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	IQAC activities (2) Library Automation
Administration	e-mail (2) On line submission of students scholarship (3) On line submission of data to Statutory bodies. (4) Computerization of Accounts. (5) NAAC SSR submission. (6) Functional website. (7) NIRF Participation. (8) AQAR Submission.
Finance and Accounts	(1)Preparation of Pay bill and salary payments (2)Students scholarship. (3)Students Fee payment. (4)Receipt of funds from UGC and other statutory bodies.
Student Admission and Support	(1)Merit list for admission(quota wise) (2)Scholarship Application (3)INFLIBNET
Examination	(1)Nominal Roll of students. (2)Hall tickets. (3)Summative examinations question papers from University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr M.Selvatharasi	15th Int.Natl. conference - Bharathi Tamil	Nill	800
2017	Dr J.Kokila	15th Int.Natl. conference - Bharathi Tamil	Nill	800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nill	Nill	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	3	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Star health insurance	Star health insurance	Group Insurance, United India Insurance,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal audit of the college is done by the administrative office under the direction of the Principal which in turn help our organization to accomplish the objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of the risk management, control and governance. Being a government aided college, external audit of the college is done by the Joint Director of Collegiate Education, and Accountant General of Central Government. The last external audit was done upto the financial year 2013-2014 by Joint Director of Collegiate Education, Madurai Region, Madurai.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	250000	Endowments
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6.4.3 – Total corpus fund generated

250000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Nill
Administrative	No	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nill
d) NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
medical camp on breast cancer diagnosis	17/02/2017	17/02/2017	60	Nill
women education and social development	08/03/2017	08/03/2017	105	20
seminar on women safety	11/07/2017	11/07/2017	130	40
orientation programme on awareness on women development 'let us face the challenge	29/01/2018	29/01/2018	145	Nill
womens rights and empowerment	08/03/2018	08/03/2018	180	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Use of renewable energy Solar energy is produced through solar panels installed. the requirements are met with this renewable energy generated. On grid solar system is installed in which the grid connect inverter converts the DC electricity produced by the solar panels into 240 V AC electricity, which can then be used by the property/household. This system producing more power than consumed, the surplus is fed into the mains power grid. Efforts for Carbon neutrality The college has taken efforts to conserve electricity and water. Air

conditioners are used only when required. As space is limited, shade loving pot plants are grown to absorb carbon-di-oxide and release oxygen. As the college is located in the heart of the Madurai town no possibility to increase green cover hence it has the policy of growing trees in adopted villages through NSS.

The college discourages staff commuting by individual vehicles, instead encouraging sharing of two/four wheelers. The college installed Solar energy and supply electricity to Govt. grid. Students are also advised not to use individual vehicles and advised to use public transport whenever possible. Computers are shut down when not in use. Print outs are reduced and to save paper both sides of papers are used to take print outs for rough works. Hazardous waste management As the college offers only programs in Tamil, there is no generation of hazardous wastes through labs. Now the college has energy conserving LED light fittings. Earlier fluorescent lamps which have gone out of order are not thrown out, but instead stored. UPS Batteries which have gone out of order are sold for reuse. Small batteries are not thrown into dustbin after expiry but buried at the backyard. The college has Madurai Corporation underground sewage connection to dispose sewage water generated inside the college. To maintain the sewage connection clean, students are advised not to dispose plastic/ polythene/ sanitary napkins through toilets. Usage of plastic inside the college is banned. In canteen stainless steel and glass tumblers are used. Students are advised not to reuse mineral water bottles and they are advised to use food grade water bottles only.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	Nil	Nil	imple mentation of yoga and meditation	to know the impor tance of physical and mental health	150
2018	1	Nil	Nil	Nil	downloa ding swachhata app	to enable people to participa te in	30

clean management and keep their home/shop clean

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Madurai is an ancient city and its origin is related to Tamil Literature. Hence 'Tamil Sangam' was established in the year 1901 and named as Madurai Tamil Sangam. It was established as a non-profit, educational, social, culture and a research establishment to impart knowledge and strive founded by a Philanthropist-scholar Thiru.Pon.Pandithurai Thevar, a noble man of Royal Lineage, on 14th day of September in the year 1901, to impart knowledge and strive for the awakening of interest in Tamil Language and Literature. Till 2001, the Sangam functioned in the buildings donated by Thiru.Pon.Pandithurai Thevar. Under the patronage of the sethupathis, the institution has grown into a centre for Tamil studies. In the early stage of its establishment, the Sangam provided free boarding and lodging to the students of Tamil language and literature. Senthamil College, Madurai was established by Madurai Tamil Sangam during the year 1957. The founders of the college supported freedom fighters monetarily had the content of the great Swami Vivekananda. The Zamindar of Paalavanatham, donated Rs.1lakh to the patriot V.O.Chidambaranar, one of the great freedom-fighters from Tamil Nadu, when he launched an Indian Merchantship against the British rule. this is in continuation of the philanthropic traits of the Sethupathi Dynasty. Thiru.Pon.Pandithurai Thevar was the son of Ponnusamy Thevar, the uncle of Thiru Baskara Sethupathi, who sponsored for the visit of Swami Vivekanantha to America to take part in the International Religious Conference at Chicago where he delivered a historic speech . He was one of the nephews of the Sethupathis of Ramnad who were the rules of Ramanathapuram, one of the southern Districts of Tamil Nadu. To disseminate widely the research findings of the Tamil Scholars, a Tamil Research Monthly Journal "Senthamil" was published ever since its inception on 7th of December 1902. The eminent Tamil scholars like U.V.Saminathaiyer, Mu. Raghava Iyengar, Ra.Raghava Iyengar - the court poet of Sethu Dynasty, Sholavandan Arasan

Shanmuganar, Vai.Mu.Sadagopachariar, Pinnaththoor Narayanasamy Iyer, Vi.Ko.Suriya Narayana Shastry, Thirumayilai Shanmugam Pillai, Thiru Narayana iyengar, etc. contributed their scholarly articles to this journal. Lovers of Tamil Language and Culture take pride by subscribing this journal. Now the century old "Senthamil" Journal is completely digitalized and available in the Website of the Fourth Tamil Sangam and Tamil University Tanjore. To inculcate the duty of loyalty to Tamil Language and Culture the young students o High schools and higher secondary schools, Tamil Sangam has been conducting special model examinations named as Tamil Sangath Thervu in Tamil, which certainly help them to do better in all public examinations. The meritorious students receive prizes and the successful ones are given certificates from Tamil Sangam. To honor the Tamil Sangam the Madurai Municipal Authorities named the road in which college is located as Tamil Sangam Road.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Submission of Self Study Report to NAAC. Timely submission of Annual Quality Assurance Report. Observing National Important days to promote the social consciousness among the students. Conducting Academic Audit. Collecting Feedback forms properly and regularly from all stakeholders. Strengthening the tie-ups with organisations through signing MOUs with them.